

**Dr. Tracie M. Brack**  
*Principal*

**Mrs. Heather Davis**  
*Assistant Principal*

**Friendship Elementary School**  
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August 24, 2020

Dear Parent(s)/Guardian(s):

At **Friendship Elementary**, we are very proud of our teachers. We feel they are ready for the coming school year and are prepared to help your child do their best in school. In compliance with the requirements of the Every Student Succeeds Act (ESSA), **Friendship** would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and paraprofessionals. The following information may be requested:

- Whether the student's teacher—
  - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  - is teaching in the field of discipline of the certification of the teacher.
  
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Please know that our staff is committed to helping your child reach his or her highest academic potential throughout their school career. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled and are providing quality instruction to your child.

If you wish to request information concerning your child's teachers' and/or paraprofessional's qualifications, please contact me, **Dr. Tracie Brack**, your child's principal, by phone at **770.932.7233** or by email at [tracie.brack@hallco.org](mailto:tracie.brack@hallco.org).

Thank you for your interest and involvement in your child's education.

Sincerely,

**Dr. Tracie Brack**  
Principal

