



Volunteering? It's easy as 1, 2, 3!

The staff at Friendship Elementary is excited that you are interested in volunteering at our school this year. Whether you decide to help a child with reading, act as a chaperone on a field trip, or assist with clerical duties, we truly value your time and appreciate your assistance. As a volunteer, most personal information that you come across about students and staff should be kept confidential, however some information needs to be reported immediately to a staff member. Please follow the steps for the training prior to volunteering at FES.

Please complete the following online module before volunteering.

1. Complete the online module for Mandated Reporting:

- Go to www.compliancedirector.org
- Click on "Georgia"
- Click on "Mandated Reporting"
 - Username: Hall County
 - Password: schoolteacher

2. Once you have completed the module, please enter the final information to complete your registration and create a record that you have taken the training.

Username: Hall County

Password: schoolteacher

- a. First Name
- b. Last Name
- c. DOB
- d. Instead of your SSN, enter school code "0196"
- e. Location: "Volunteer"
- f. Email address

3. You will receive an email confirmation that you have completed the module. Please forward this email to jenna.carroll@hallco.org.

4. Answer the questions [HERE](#) to complete your volunteer registration. Thank you! (You may also copy and paste the following link into your search bar to access the google form: <https://forms.gle/S6GidTLV1RPVu7Y97>)